

# PATIENT AUTHORIZATION TO USE / RELEASE HEALTH INFORMATION

<b>PATIENT INFO</b>	Patient Last Name			Patient First Name			Maiden Name / Other Last Name		
	Date of Birth: Month Day Year			Address			City / State / Zip		
	Primary Phone (with area code)			Secondary Phone (with area code)			Email (optional)		

<b>RECORDS / PURPOSE</b>	<b>Purpose of record request:</b>								
	Personal		Continuing Care		Legal		Insurance		Other: _____
	<b>Records requested include:</b>								
	Entire Medical Record (Includes history, visit notes, tests, image results) <i>HIV/AIDS &amp; STI results will not be included unless checked below.</i>				Images and Films				
HIV/AIDS Testing / Results <i>Check here to include in records</i>				Lab Tests / Results					
STI Testing / Results <i>Check here to include in records</i>				Office Visit					
				Other: _____					
<b>Date Range of Records Requested:</b> From _____ To _____									

<b>DELIVERY OF RECORDS</b>	<b>I authorize PPAZ to release my health information to:</b>				<b>I authorize PPAZ to request my health information from:</b>				
	Myself				The facility listed below.				
	The facility listed below.				<b>Release records to PPAZ by fax.</b>				
	The person listed below.				<b>PPAZ Fax Number:</b> _____				
	<b>I authorize PPAZ to release my health information by:</b>								
	Email <i>Email will be sent from medicalfax@ppaz.org.</i>								
Fax <i>Fax will be sent from 602-296-0154.</i>									
Mail to below address. The return label will only identify the Admin Office street address.									
In-person pick up at Admin Office at 4751 N. 15th Street, Phoenix, AZ 85014. <i>We will call you when your records are ready.</i>									
_____ <b>Name / Provider / Facility</b>									
_____ <b>Street Address</b>						_____ <b>City / State / Zip</b>			
_____ <b>Email</b>			_____ <b>Fax Number (with area code)</b>			_____ <b>Phone Number (with area code)</b>			

<b>HEALTH CENTER LOACTIONS</b>	<b>Please mark the health centers where you received care:</b>									
	<b>Current Health Center Locations:</b>									
	<input type="checkbox"/> <b>Central</b> 4751 N 15 <sup>th</sup> Street Phoenix, AZ 85014		<input type="checkbox"/> <b>Flagstaff</b> 2500 S. Woodlands Village Blvd, #12 Flagstaff, AZ 86001		<input type="checkbox"/> <b>Glendale</b> 5771 W Eugie Glendale, AZ 85304		<input type="checkbox"/> <b>Desert Sky</b> 2020N. 75th Avenue, #11 Phoenix, AZ 85035			
	<input type="checkbox"/> <b>Mesa</b> 1235 S. Gilbert, #7 Mesa, AZ 85204		<input type="checkbox"/> <b>Southern Arizona</b> 2255 N Wyatt Dr Tucson, AZ 85712		<input type="checkbox"/> <b>Tempe</b> 1837 E. Baseline Rd Tempe, AZ 85283					
<b>Former Health Center Locations:</b>										
<input type="checkbox"/> <b>Archer Center</b> 1665 S La Cholla Blvd Tucson, AZ 85713		<input type="checkbox"/> <b>Central Phoenix</b> 5651 N 7 <sup>th</sup> Street Phoenix, AZ 85014		<input type="checkbox"/> <b>Chandler</b> 610 N Alma School Rd Chandler, AZ 85224		<input type="checkbox"/> <b>Hoffman Center</b> 529 W Wetmore Rd Tucson, AZ 85705		<input type="checkbox"/> <b>Maryvale</b> 4616 N 51 <sup>st</sup> Ave #210 Phoenix, AZ 85031		
<input type="checkbox"/> <b>Mesa</b> 1235 S. Gilbert, #20 Mesa, AZ 85204		<input type="checkbox"/> <b>Northeast Phoenix</b> 3131 E Thunderbird, #48 Phoenix, AZ 85032		<input type="checkbox"/> <b>Prescott</b> 656 W Gurley Prescott, AZ 86305		<input type="checkbox"/> <b>Scottsdale</b> 7901 E Thomas #106 Scottsdale, AZ 85251				
<input type="checkbox"/> <b>Southwest Valley</b> 140 N Litchfield Rd Goodyear, AZ 85323		<input type="checkbox"/> <b>Tempe</b> 1250 E Apache, #108 Tempe, AZ 85281		<input type="checkbox"/> <b>Yuma</b> 1455 W 16 <sup>th</sup> St #C Yuma, AZ 85364		<input type="checkbox"/> <b>Tucson Women's Center</b> 5240 E. Knight Dr, #112 Tucson, AZ 85712				

SIGN HERE

**I understand the following:**

This Authorization will expire one year from the date signed or before if noted **(insert date or event):**\_\_\_\_\_.

I may revoke this Authorization at any time by notifying Planned Parenthood Arizona in writing, and it will be effective on the date notified, except to the extent that Planned Parenthood Arizona has already acted upon such Authorization. Information used or disclosed pursuant to this Authorization may be subject to re-disclosure by the recipient and no longer protected by Federal privacy regulations. By authorizing this release of information, my healthcare and payment for my healthcare will not be affected if I do not sign this Authorization form. I have been offered a copy of this signed Authorization form.

\_\_\_\_\_ **(Initial)\*** I understand if I request my personal health information be sent via email to myself or another person, Planned Parenthood Arizona (PPAZ) cannot guarantee complete HIPAA security across unsecure channels. By initialing, you agree to release and hold harmless PPAZ from any liability that may result from using e-mail to communicate with you or another person regarding your personal health information. It is PPAZ's official recommendation, in order to ensure the most secure transfer of health information occurs, that personal health information be faxed, mailed, or picked up in person.

Signature of Patient / Legal Guardian / Authorized Person	Relationship to patient	Date
Patient signature if records received at time of request	Health Center Staff Signature	Date

\*\*You can submit your request by:

- Fax: (602) 296-0154
- Email: MedicalFax@ppaz.org
- In person at any of our current health centers.

**Please allow up to 10 business days to process your request.**

OFFICIAL USE

Form of Identification	State / Country / Territory	Identification Number
Completed by	Date Completed	