

VIRTUAL HOUSE PARTY

Instructions



01

Thank you for hosting a virtual house party on behalf of Planned Parenthood of the Pacific Southwest (PPPSW).

Being apart doesn't have to ruin the fun! A Virtual House Party is a great way to connect with family, friends, neighbors, and coworkers in an inclusive, non-judgmental virtual environment. It's not always possible to physically come together, but a virtual house party is an opportunity to spend online quality time with those around you whilst also learning more about PPPSW and reproductive & sexual health.

There are 4 goals for each House Party:

- 1) Enjoy a fun and educational way to safely connect with your friends, family, and peers.
- 2) Educate participants about the issues that affect Planned Parenthood and the challenges to reproductive rights;
- 3) Create relationships with new PPPSW supporters and provide tools/resources for participants to [Get Involved](#);
- 4) Encourage participants to make a donation to PPPSW

To help you along, we've created this House Party toolkit with resources to make your party a success.

02

How do I do it?

If you haven't already, first fill out this [form](#) to let us know you are interested in hosting a House Party.

Gather a group of people and have a virtual get-together! You'll have fun, raise awareness, AND support PPPSW.

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03 What does it look like?

Anything you want! Your party can and should reflect your creativity, enthusiasm, and commitment to the work that Planned Parenthood does. It could be:

- > A virtual dinner party
- > A virtual family night
- > A virtual costume party
- > A virtual craft night
- > A virtual happy hour

It's all up to you. We only ask that you set aside time to share why Planned Parenthood matters to you and encourage your guests to [Get Involved](#).

04 What do I need to do to host a party?

First, choose a platform. We recommend Zoom, Skype, Google Meet, Facebook Messenger Rooms, or Facetime. Just make sure to choose a platform that can host all your attendees within your desired time-limit. Be sure to create a non-judgmental and inclusive virtual setting where people feel comfortable discussing their thoughts and opinions.

Second, pick a date and time and create an invitation list. Consider inviting like-minded friends, both old and new.

Scheduling and Planning Hints:

- > Create a virtual invitation using tech tools like Facebook Event Pages, Outlook Calendar, Google Calendar, Paperless Post, or simply text your friends the event information. Be sure to invite your attendees at least 3-4 weeks in advance. It's even better if you also call people to invite them. Consider making a private Facebook Event page; it's an easy way to keep track of RSVPs and send your guests information. Expect to invite three times as many people as you'd like to attend. And even if someone can't come, your contact with them has made a difference!
- > Share the virtual conference link with all potential attendees. It's important to ensure that prior to the event all of your attendees have the appropriate technology and vital information to access your virtual platform.
- > Ask your friends to co-host with you. This is a great way of expanding your network and building excitement for your party.
- > Send a reminder 1 week before the event. We recommend you send out reminders using multiple platforms.

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04 Virtual Party Tips:

- > Mute your microphone when others are speaking
- > Select a virtual background. If your platform does not provide the option to setup a virtual background, consider decorating your at-home space.
- > Play some background music. No party is complete without music!
- > Keep track of time. The ideal virtual party should last around an hour or an hour-and-a-half. Please note that some platforms have their own time limits, so do your research on time frames ahead of time.

Fun Suggestions for the Party:

- > Start with an ice-breaker: Have everyone share why Planned Parenthood is important to them! Use the provided [Conversation Starters](#) to get people talking and sharing.
- > Plan some fun activities:
 - Write thank-you notes to our health center staff.
 - Play trivia games about reproductive and sexual health. Use our [Virtual House Party Trivia](#) or feel free to develop some questions on your own.
 - Share one of [PPPSW's educational YouTube videos](#) and watch together as a group. Be sure to select your video prior to your virtual party.
- > Educate your attendees: Share the [Small Talk, Big Issues](#) fact sheet.
- > Let your guests know how to connect with PPPSW on social media:



[@pppswhealth](#)



[@pppswhealth](#)



[@pppswhealth](#)



[@pppswnaps](#)

- > Ask for donations that benefit PPPSW and provide your guests with this link: supportplannedparenthood.org
- > Ask guests if they would like to host their own virtual party for PPPSW or [Get Involved](#).
- > Fill out our [Debrief Form](#) and let us know how it went!

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05 Sample Email/Text Invite Language

Dear Friends,

Please join me via **(platform)** on **(date)** for a fun, informative virtual event. My goal is to bring people together to have fun, support the mission of Planned Parenthood, and **(ideas below)**.

- *Share information about sexual and reproductive health, and the vital services PPPSW provides*
- *Increase awareness about the challenges Planned Parenthood faces*
- *Raise support and money for Planned Parenthood!*

Please RSVP to me at **(insert link)** by **(date)**.

I hope to see you there!

(Host name)