

## Volunteer Opportunities

| Position                            | Description  | Requirements   |
|-------------------------------------|--|--|
| <b>Community Outreach Volunteer</b> | Spread the word about Planned Parenthood and sexual health to communities at health fairs, street fairs, college campus events as well as via canvassing neighborhoods and making phone calls. Volunteers sign up for shifts depending upon their availability. Great for volunteers interested in interacting with diverse communities.   | <ul style="list-style-type: none"> <li>• Weekend and evening availability</li> <li>• At least one 2-4 hour shift per month</li> <li>• Minimum 6 month commitment</li> <li>• Background check required</li> </ul>   |
| <b>Administrative Volunteer</b>     | Support various Planned Parenthood administrative departments with various tasks including stapling, labeling, stuffing envelopes, etc. on an on-call basis. Opportunities for front desk reception coverage may also be available.  | <ul style="list-style-type: none"> <li>• Daytime and weekday availability during regular business hours</li> <li>• 2-3 hours/month</li> <li>• Minimum 3 month commitment</li> <li>• Background check required</li> </ul>   |
| <b>Special Events Volunteer</b>     | Planned Parenthood hosts a variety of inspiring, fun events for supporters and donors. Help us with set-up/break-down, registration, greeting, and educating guests about Planned Parenthood initiatives.  | <ul style="list-style-type: none"> <li>• Evenings, 4-5 events per year</li> <li>• 21+ years of age</li> <li>• Able to lift heavy objects</li> <li>• Excellent customer service skills, calm in a fast paced setting</li> </ul>   |
| <b>Department Intern/Volunteer*</b> | Department interns/volunteers are long term, consistent volunteers who assist one department on a regular basis. Volunteers are notified as these positions become available. Departments include: Marketing and Communications, Finance, Strategy, Development, Public Affairs, Community Education and Outreach, Patient Services Administration, and Women, Infants and Children (WIC) sites. | <ul style="list-style-type: none"> <li>• Daytime/weekday availability during regular business hours, may include some weekend and evenings</li> <li>• 4-8 hours per week</li> <li>• Minimum 4-6 month commitment</li> <li>• At least age 18</li> <li>• In-person interview and background check</li> </ul> |

\*Volunteers are notified as these projects and shifts become available. Internships are based on department availability. For internship requests, please email us at [Volunteer@PPOSBC.org](mailto:Volunteer@PPOSBC.org) and let us know what type of experience you are looking for.

For more information please contact the Volunteer Coordinator at [Volunteer@PPOSBC.org](mailto:Volunteer@PPOSBC.org)