

Legal Name Change and Gender Marker Check List

Are you interested in changing your legal name and/or gender marker? Here are the steps on how to do so here is Southern California. This is a guide to help you chart your progress to know which steps come next.

- Pick a name
 - Personal decision. Do practice runs with your name and see how you like it. Once you find YOUR name, here are the next steps.
 - Fill out court forms (find copies online at <https://transequality.org/documents>)
 - Legal Name Change and Gender Marker forms include:
 1. Civil Case Cover Sheet (CM-101, 1 page)
 2. Civil Case Cover Sheet Addendum and Statement of Location (LACIV 109, 4 pages)
 3. Petition for Change of Name, Recognition of Change of Gender, and Issuance of New Birth Certificate (NC-200, 1 page)
 4. Petition of Name Change (NC-110, 1 page)
 5. Criminal History Assessment Sheet (LACIV 226, 1 page)
 6. Order to Show Case for Change of Name to Conform to Gender Identity (NC-125/NC-225)
 7. Decree Changing Name and Order of Recognizing Change of Gender and For Issuance of New Birth Certificate (NC-230, 1 page)
 8. Fee waiver forms, if necessary (FW-001, FW-003, 4 pages)
- *Write "In Proper" where ever it says "attorney" if you will be representing yourself and do not need an attorney.
- Make a copy of all your forms for your records.
 - Be prepared to pay fee for filing.
 - The fee is \$435 dollars. This fee only covers the cost of filing your petition for legal name and gender marker change.
 - File your forms with the court clerk at your closest court house.
 - They will go over the forms with you to make sure everything is filled out properly.
 - Go to your court hearing, if necessary.
 - If no good cause objection is filed within six weeks, the court will grant the request without a hearing.
 - If there was an objection filed and a hearing is set, you will be sent a notice of the court date. Go to court on your court date and take a copy of the papers you filed, along with the *Decree Changing Name and Order Recognizing Change of Gender and for Issuance of New Birth Certificate* (Form NC-230) for the judge to sign.
 - Pick up your decree for Changing Name and Gender from the court and pay for certified copies
 - If the judge approves your request for a change of name and gender, the judge will sign the decree.
 - Get certified copies from the court clerk.
 - You will need this to change your name on your legal documents, including your birth certificate and other government-issued identification like your driver's license.
 - Each certified copy costs \$25. We suggest getting 3-5 certified copies of the decree.

Where you were born determines how the legal name change process will look for you. The following process is for those who were born in Southern California. If you were born anywhere else, contact our Patient Navigator for more information.

Contact our Patient Navigator at (626) 798-0706 ext. 126 to learn about upcoming Legal Name and Gender Marker Change Clinics held in partnership with Bet Tzedek Legal Services.