

**CHECKLIST OF DOCUMENTS TO BRING TO YOUR APPOINTMENT  
WITH YOUR FAMILY PLANNING BENEFIT APPLICATION (FPBP)**

**1. Proof of Citizenship (Bring ONE)**

- Original birth certificate, or
- Original U.S. Passport, or
- Original naturalization certificate, or
- Original INS form - "Green" card

**2. Photo ID (Bring ONE if proof of citizenship does not include a photo)**

- Original driver's license, or
- Original U.S. Passport, or
- Original school ID
- Other original official photo ID

**3. Proof of address (Dated within the past 6 months - bring TWO)**

- Driver's license (issued within past 6 months)
- Postmarked envelope, magazine subscription, gas, electric or cable bill
- Letter or lease agreement

**4. Social Security Number**

- Bring card or know your number

**5. Proof of recent, monthly income (Bring ALL that provide income for you)**

- One month's worth of recent, consecutive pay stubs
- Unemployment or Social Security award letter or check stub
- Worker's compensation/disability award letter or check stub
- Letter from employer
- Letter of support from family member
- Child support/alimony checks
- If a full-time student under 21, program card or class schedule
- If a full-time student over 21, bring your student loan/financial aid award letter

**6. Letter of termination (Bring ONLY if this applies)**

- If you have held any other job within the past nine months, please provide a letter from your past employer on company letterhead stating your last date of work and your weekly income before taxes at that time. If you cannot obtain a letter from your previous employer, please provide a detailed letter including your last date of work, gross income and reason you cannot get a letter

**7. Documentation of any child or disabled adult care expenses (Bring ONLY if this applies)**

- Receipts for child or adult care while you work or attend school

**8. Marriage License/Certificate (Bring ONLY if this applies)**

- If legally married, you must bring a copy of your marriage license/certificate as well as your spouse's Social Security Number and income information (one month's worth of most recent consecutive pay stubs)