

**JOB TITLE:** Clinician

**STATUS:** FULL-TIME/PART-TIME EXEMPT

**GENERAL SUPERVISION RECEIVED:** Health Center Manager

**CLINICAL SUPERVISION RECEIVED:** Affiliate Medical Director

**GENERAL DESCRIPTION:** In collaboration with local health center staff, the lead clinician (LC), affiliate medical director (AMD) and local back up physician, the Clinician functions in an expanded role in the area of ambulatory reproductive health care. Within the context of PPHS medical protocols, s/he will provide primary reproductive health care for women of all ages, limited reproductive services for men of all ages, and limited primary care for men and women of all ages.

**DUTIES AND RESPONSIBILITIES:**

1. Practices in accordance with established PPHS policies and procedures (Medical, Laboratory, Quality & Risk Management, OSHA / Infection Control).
2. Secures a complete health history, including obstetric, gynecologic, contraceptive, medical, surgical, sexual, family health, and psychosocial; and records findings accurately and succinctly.
3. Performs physical examinations with special emphasis on the reproductive system, including breast examination, pelvic examination, cancer screening tests, diagnosis of sexually transmitted infections (STIs), and other types of more specialized procedures such as endometrial biopsies and colposcopies, as may be indicated by medical policy and clinical privileging.
4. Performs, orders, and interprets diagnostic studies as indicated and permitted by PPHS medical protocols.
5. Recognizes and treats minor deviations from the normal, using prescribed protocols and consulting with the physician as needed.
6. Provides relevant health instruction to include family planning, nutrition, sexuality, and principles of health promotion and maintenance.
7. Prescribes, dispenses and administers appropriate contraceptives to clients in accordance with PPHS policies and procedures.
8. Provides client and physician support during abortion services sessions, as well as routine and abnormal medical follow up for abortion services clients.
9. Applies current CPT and ICD-9 coding principles to all medical visits rendered.
10. Participates in PPHS After Hours Call Program for abortion services clients.
11. Participates in PPHS Quality & Risk Management Program.
12. Collaborates within PPHS's medical services department, with health center teams, workgroups and other community agencies and resources (e.g., physicians, local health departments, social service, nutritionists, dentists, and parent education groups), through joint planning and coordination of activities, in providing comprehensive care.
13. Maintains current knowledge of medical practice in the reproductive health field.
14. Interprets scientific studies based on knowledge of basic research principles.

Clinician

**QUALIFICATIONS NEEDED:**

**Education, Licensure and Certification:** License or certification for physician, advanced practice nurse/ physician’s assistant practice within the state of health center/s assigned: North Carolina, South Carolina, Virginia, West Virginia. Physician, Nurse practitioner, Physician’s Assistant, Certified Nurse Midwife training and subsequent experience in reproductive health care. NCC certification (or certification by another recognized body) recommended, but not required. CPR certification must be kept up to date throughout employment.

**Experience:** 1-5 years relevant medical experience, preferably in family planning/ gynecology.

**Personal:** Understanding of and commitment to goals and mission of PPHS. Excellent communication skills, “bedside manner” & ability to establish professional rapport with clients, coworkers and communities of diverse backgrounds. Eager to grow professionally and personally; Willing to learn new skills, apply new techniques, technologies and approaches in pursuit of quality, innovation, efficiency and customer satisfaction. Able to work effectively independently and as part of a team. Must be willing to respond to changing needs of the health center, department, organization and community.

**Vision, Hearing and Speaking :** Required to read and analyze data daily. Required to diagnose clients and interpret lab test results. Required to communicate with staff, clients and public daily in person and on phone.

**Agility and Dexterity:** Required to perform written communication daily. Required to operate office and lab equipment necessary to perform job duties (telephone, copier, computers, exam table, lab and medical equipment).

**Mental:** ability to read, comprehend and analyze data daily.

I have read and understand this job description.

Signature of Clinician: \_\_\_\_\_ Date: \_\_\_\_\_